

77-1959/3A

30 SEP 1977

Lieutenant General Eugene F. Tighe, Jr., USAF
Director, Defense Intelligence Agency
Washington, D.C. 20301

Dear Gene:

I was pleased to receive your thoughts on joint SAFE and ADISS project management, and I endorse your approach to the timely consolidation of these projects. I have consequently directed my staff to modify the existing SAFE project organization immediately to accommodate this change. The initial tasks for this joint CIA/DIA project office should be to:

- (a) Draft and coordinate an administrative Memorandum of Understanding for joint signature, not later than 1 December 1977;
- (b) Prepare an accompanying Project Management Plan (also for approval by 1 December 1977) detailing:
 - 1) how the project will be managed;
 - 2) how user requirements will be accommodated;
 - 3) appropriate project oversight arrangements;
 - 4) reporting responsibilities to the respective agencies;
 - 5) joint project office staffing requirements;
 - 6) programming, budget, and funding procedures.

As we enter into this joint endeavor, appropriate program and budget reporting procedures should be established to insure that any SAFE/ADISS budget presentations to Congress are clearly separated from the more general agency-peculiar ADP problems. For example, it should be understood by all parties that the joint SAFE/ADISS program alone is not intended to solve unique DODIIS problems.

I am confident that, through this cooperative interagency effort, we can realize the cost savings inherent in common development, while insuring responsiveness to the needs of the participating agencies.

Yours,

/s/ Stansfield Turner

STANSFIELD TURNER

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